**SEIGHFORD PARISH COUNCIL**

**To all members of Seighford Parish Council:**

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday 15 July 2019 at Derrington Village Hall starting at 7.30pm.

*During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

Lisa Horritt, Locum Clerk. Tel: 01785 240358: E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

**AGENDA**

|  |  |
| --- | --- |
| *1* | **To receive apologies and accept and record any reasons for absences** |
| *2* | **Declaration of interests**   1. To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGA 1992. 2. To note the receipt of any written requests for dispensation |
| *3* | **Public Open Forum**  Maximum time available 10 minutes |
| *4* | **Updates from Borough/ County Councillors** |
| *5* | **Meeting of the Parish Council held on 20 May 2019**   1. To receive the meeting minutes for approval as a correct record. 2. To receive an update on actions since the last meeting not covered elsewhere on the agenda |
| *6* | **Co-option** To consider co-opting candidates to the vacancies in Derrington following the election on May 2nd |
| *7* | **Planning matters:** To discuss and confirm responses made in respect of the following applications: |
| *8* | **To review and adopt Council policies as below:**   1. Risk Assessment 2. Assets |
| *9* | **Parish Finances**   1. To receive an update on expenditure against the budget for 2019/20. 2. To approve accounts for payment. 3. To approve Bank reconciliation |
| *10* | **Chairman’s Report**   1. Update – The Green, Seighford 2. Bus Passes and usage pre 9.30 from 1st July 2019 3. Vehicle Activated Signs - update |
| *11* | **Parish Councillors Report:** Councillors to report on issues affecting their wards |
| *12* | **Highways, Footpath & Playing Field matters**   1. Play Inspection Report (March received end of May) and actions required 2. Proposed play area update – Great Bridgeford |
| *13* | **Staffing matters:** To agree continuation of locum contract until required |
| *14* | **Next meeting:** To request items for the agenda for the next meeting on 16 September |
| *15* | **Meeting Close** |