**SEIGHFORD PARISH COUNCIL**

**To all members of Seighford Parish Council:**

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday 16 March 2020 at Great Bridgeford Village Hall starting at 7.30pm.

*During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

Lisa Horritt, Locum Clerk. Tel: 01785 240358: E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

**AGENDA**

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| *1* | **To receive apologies and accept and record any reasons for absences** |
| *2* | **Declaration of interests**   1. To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGA 1992. 2. To note the receipt of any written requests for dispensation |
| *3* | **Public Open Forum**  Maximum time available 10 minutes |
| *4* | **Updates from Borough/ County Councillors** |
| *5* | **Meeting/s of the Parish Council held on 20th January 2020**   1. To receive the meeting minutes for approval as a correct record. 2. To receive an update on actions since the last meeting not covered elsewhere on the agenda |
| *6* | **Planning matters:** To discuss and confirm responses to be made in respect of the following applications:  To discuss Stafford Borough Council Issues and Options document and responses required |
| *7* | **To discuss The Green, Seighford and Section 106 handover/boundary queries** |
| *8* | **Parish Finances**   1. To receive an update on expenditure against the budget for 2019/20. 2. To approve accounts for payment. 3. To approve Bank reconciliation 4. To approve SLCC subs for new clerk 5. To approve SPCA New Clerk Course (£40) and ILCA (£99) costs for new clerk 6. To approve reserves for year end |
| *9* | **To receive update on new website progress and consider adopting Social Media Policy** |
| *10* | **Chairman’s Report**   1. Request to reposition A board outside Seighford Church 2. Great Bridgeford Playing Field equipment update 3. Annual Public Meeting – Monday 6th April – actions required |
| *11* | **Parish Councillors Report:** Councillors to report on issues affecting their wards  Including request for dog waste bin in Great Bridgford **–** Cllr Turnbull |
| *12* | **Parish Clerk Recruitment:** To confirm appointment of Parish Clerk including Start Date and other required information |
| *12* | **Next meeting:** To request items for the agenda for the next meeting on 18 May 2020, Annual Public Meeting Monday 6th April |
| *13* | **Meeting Close** |