**SEIGHFORD PARISH COUNCIL**

**To all members of Seighford Parish Council:**

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday 16 September 2019 at Great Bridgeford Village Hall starting at 7.30pm.

*During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

Lisa Horritt, Locum Clerk. Tel: 01785 240358: E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

**AGENDA**

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| *1* | **To receive apologies and accept and record any reasons for absences** |
| *2* | **Declaration of interests**   1. To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGA 1992. 2. To note the receipt of any written requests for dispensation |
| *3* | **Public Open Forum**  Maximum time available 10 minutes |
| *4* | **Updates from Borough/ County Councillors** |
| *5* | **Meeting of the Parish Council held on 15 July 2019**   1. To receive the meeting minutes for approval as a correct record. 2. To receive an update on actions since the last meeting not covered elsewhere on the agenda |
| *6* | **Planning matters:** To discuss and confirm responses to be made in respect of the following applications: 19/31030 – Land North of Seighford Airfield – 64,000 Bird Free range egg production unit  19/31074/FUL and 19/31075/LBC - Repair and renovation of Seighford Hall to form a single dwelling, demolition of later side additions to the 16th century former Manor House and erection of enabling development comprising 5 "frontage" houses rebuilt in period style, a terrace of 10 "stable block" houses within the Walled Garden and 2 gatehouses flanking the entrance to the Walled Garden together with new access road and parking areas |
| *7* | **Website Accessibility regulations:** To discuss new legislation for Local Government and potential impact on website requirements going forward |
| *8* | **Parish Finances**   1. To receive an update on expenditure against the budget for 2019/20. 2. To approve accounts for payment. 3. To approve Bank reconciliation 4. To approve Churchyard Grants for 2019/20 – Seighford and Derrington |
| *9* | **Chairman’s Report**   1. Retirement of Neighbourhood Watch Co-ordinator for Great Bridgeford 2. Use of residents’ wheelie bins for dog waste – suggestion of signage to be placed in the area encouraging dog walkers to use the correct bins 3. Vehicle Activated Signs - update |
| *10* | **Parish Councillors Report:** Councillors to report on issues affecting their wards |
| *11* | **Highways, Footpath & Playing Field matters**   1. Play Inspection Report (July) and actions required 2. Great Bridgeford Playing Field – hedge fronting Eccleshall Road needs to be added to hedgecutting schedule for 2019. Including to approve hedgecutting schedule to be carried out during winter months 3. Proposed play area update – Great Bridgeford |
| *12* | **Staffing matters:** To agree continuation of locum contract until required |
| *13* | **Next meeting:** To request items for the agenda for the next meeting on 18 November |
| *14* | **Meeting Close** |