**SEIGHFORD PARISH COUNCIL**

**To all members of Seighford Parish Council:**

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday 18 November 2019 at Seighford Village Hall starting at 7.30pm.

*During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

Lisa Horritt, Locum Clerk. Tel: 01785 240358: E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

**AGENDA**

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| *1* | **To receive apologies and accept and record any reasons for absences** |
| *2* | **Declaration of interests**   1. To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGA 1992. 2. To note the receipt of any written requests for dispensation |
| *3* | **Public Open Forum**  Maximum time available 10 minutes |
| *4* | **Updates from Borough/ County Councillors** |
| *5* | **Meeting of the Parish Council held on 16 September 2019**   1. To receive the meeting minutes for approval as a correct record. 2. To receive an update on actions since the last meeting not covered elsewhere on the agenda |
| *6* | **Planning matters:** To discuss and confirm responses to be made in respect of the following applications:  19/30947/FUL – Retrospective permission for pond land south of Hazel Grove, Holly Lane, Long Compton |
| *7* | **To discuss and approve purchase of office equipment for the Parish Clerk** as per report circulated |
| *8* | **Parish Finances**   1. To receive an update on expenditure against the budget for 2019/20. 2. To approve accounts for payment. 3. To approve Bank reconciliation 4. To discuss budget projects for 2020-21 |
| *9* | **Chairman’s Report**   1. The Green, Seighford update 2. Great Bridgeford Pavements and Fence update 3. Tree planting request in Great Bridgeford |
| *10* | **Parish Councillors Report:** Councillors to report on issues affecting their wards  - including Parish Council Social Media discussion including Facebook and Next Door |
| *11* | **Highways, Footpath & Playing Field matters**   1. Play Inspections for 2020-21 – to approve and authorise costs 2. Hedgecutting – to approve costs for 2019-20 3. Proposed play area update – Great Bridgeford 4. Seighford Ford – issues and signage |
| *12* | **To exclude members of the press and public whilst confidential information is discussed**  **Staffing matters:** To confirm appointment of the new Parish Clerk and RFO as per the information circulated by the Chairman including issue of NALC Clerks standard contract. To approve payment of homeworking allowance as per budget |
| *13* | **Next meeting:** To request items for the agenda for the next meeting on 20 January 2020 |
| *14* | **Meeting Close** |