**SEIGHFORD PARISH COUNCIL**

**To all members of Seighford Parish Council:**

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday 19 November 2018 at Great Bridgeford Village Hall starting at 7.30pm.

*During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

Lisa Horritt, Locum Clerk. Tel: 01785 240358: E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

**AGENDA**

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| *1* | **Apologies for absence** |
| *2* | **Declaration of interests**   1. To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGA 1992. 2. To note the receipt of any written requests for dispensation |
| *3* | **Public Open Forum** |
| *4* | **Updates from Borough/ County Councillors** |
| *5* | **Meeting of the Parish Council held on 17 September 2018**   1. To receive the meeting minutes for approval as a correct record. 2. To consider matters arising not covered elsewhere on the agenda. |
| *6* | **Parish Finances**   1. To receive an update on expenditure against the budget for 2018/19. 2. To note latest bank reconciliation and approve accounts for payment. 3. To confirm number of amenity visits required for 2019 and delegate authority to the Locum Clerk to action. 4. To discuss budget preparation 2019/20 and any projects requiring inclusion and costing thereof. |
| *7* | **Chairman’s Report**   1. To discuss replacement benches on the Village Green at Seighford. 2. Speed mitigation scheme update. 3. Great Bridgeford Playing Field project update. |
| *8* | **Planning matters:** To note responses made in respect of the following applications   1. 18/29557/HOU – 1 Jasmine Road, Great Bridgeford – Side extension to form additional bedroom and ensuite |
| *9* | **Grant Requests:** To consider the following grant requests;   1. from St Matthew’s Church Derrington towards refurbishment projects   (b) from Derrington Village Hall towards air-conditioning in the Hall |
| *10* | **Parish Councillors Report:** Councillors to report on issues affecting their wards |
| *11* | **Honorary Freeman/Woman:** To discuss the potential award of this honour, requirements and format |
| *12* | **Data Protection**: Report by Clerk of policies and forms to adopt and Information Commissioner Registration |
| *13* | **Highways, Footpath & Playing Field matters**   1. Playing fields inspection 2018: to accept report and note any actions required. |
| *14* | **Elections:** To note key dates for 2019 elections and discuss advertising for new councillors |
| *15* | **Next meeting:** To request items for the agenda for the next meeting on 21 January |
| *16* | **Meeting Close** |