

# SEIGHFORD PARISH COUNCIL

# MINUTES OF A COUNCIL MEETING HELD ON 20 JANUARY 2020 AT DERRINGTON VILLAGE HALL

|  |  |  |
| --- | --- | --- |
| Present: | Cllr David Price (Chair) | Cllr Carole Allen |
|  | Cllr John Busby |  |
|  | Cllr Neil Brown | Cllr Mark Turnbull |
|  | Cllr Mark Hodgkins | Cllr Charlotte Darvill |
|  | County/Borough Cllr Mark Winnington | Borough Councillor Ray Sutherland |
| In attendance: | Lisa Horritt | Locum Clerk |
|  | + 2 members of the public |  |

## 20/01/01: TO RECEIVE APOLOGIES, RECORD ABSENCES

Apologies were received from County Cllr Jeremy Pert

## 20/01/02: DECLARATIONS OF INTERESTS

No declarations of interests were made.

No written requests for dispensations had been received

## 20/01/03: PUBLIC OPEN FORUM

The public had no additional questions to raise.

## 20/01/04: UPDATE FROM BOROUGH / COUNTY COUNCILLORS

Cllr Sutherland provided an update about funding for the Great Bridgeford Play Area. He will look into this further and advise but it unlikely any Section 106 monies are available for this purpose.

Local Plan Review – There is a session for Parish Councillors on 10th February. It was agreed that Cllrs Price and Busby would attend. It was noted that once land is included in the Local Plan that developers are likely to come forward quickly to develop land.

## 20/01/05: MEETING OF THE PARISH COUNCIL 16th SEPTEMBER 2019

1. Minutes

It was unanimously **resolved**: the minutes of the Council Meeting on 18th November and 16th December 2019 be accepted as a true record and signed by the Chairman.

1. Actions since the last meeting

Churchyard Grants – the Clerk will send a reminder that each church needs to provide copy receipts for the monies spent.

Dog waste bags

It was confirmed that there are 2 dispensers in Derrington at the moment with a further 2 required and 1 in Seighford. A local resident offered that they would produce 2 box style dispensers for the free bags. It was agreed that the Council would continue to work with Cllr Allen’s contact for the other 3 regarding sizing. Cost will be approx £20-30 each. Cllr Price will obtain some dog bags in order to agree a final size.

## 20/01/06: PLANNING MATTERS

Cllr Price updated the meeting that the Planning application for the 64,000 bird farm has now been approved by planning committee.  
He further updated that the Seighford Hall application requires further work and this may take some time to determine.  
The Clerk has received 2 further applications and will circulate.

## 20/01/07: TO DISCUSS THE GREEN, SEIGHFORD AND SECTION 106 HANDOVER/BOUNDARY QUERIES

As discussed at the last meeting an informal complaint has been submitted to Stafford Borough Council Planning in relation to this.  
As the Parish had received no response on January 9th 2020, the Chairman wrote to Patrick Farrington (Leader of Stafford Borough Council) to raise a formal complaint. We currently await correspondence from Stafford Borough Council relating to this.

Councillors have been kept updated in relation to ongoing correspondence with the solicitors acting for the sale of Church View House. The Clerk has responded to the latest queries regarding the boundary position and also the suggestion that the council did not wish to take on the land. This response incorporated extracts from the Parish Council minutes for the last 18 months which clearly indicates the willingness of the council to take on the land.

## 20/01/08: PARISH FINANCES

* 1. **Update on expenditure against budget for 2019/20**

It was **resolved** to accept the report which had been circulated as part of the budget workings.

* 1. **Accounts for Payment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Paid since last meeting** |  |  |  |  |
| HMRC | Q3 | 218.40 |  | 218.40 |
| Great Bridgeford Village Hall | Hire Interviews | 19.50 |  | 19.50 |
|  |  |  |  |  |
| **TOTAL** | |  |  | £237.90 |
| **To be paid** |  |  |  |  |
| **Paid To** | **Details** | **Amt** | **VAT** | **Total to pay** |
| L Horritt | Payroll - Dec 19 | 291.03 |  | 291.03 |
| L Horritt | Payroll - Jan 19 | 291.23 |  | 291.23 |
| Autela Payroll Services | Q3 | 39.23 | 7.85 | 47.08 |
| Seighford Settled Estate | Seighford Kick About Patch rent | 100.00 |  | 100.00 |
| Seighford Settled Estate | Football Playing Field - GB | 500.00 |  | 500.00 |
| D Price | Padlocks Speed devices | 8.32 | 1.66 | 9.98 |
| L Horritt | Office Costs 18th Nov to 20th Jan | 19.06 | 0.00 | 19.06 |
|  |  |  |  |  |
|  |  |  |  | 1,258.38 |
|  |  |  |  |  |
| **TOTAL** | |  |  | £1,496.28 |

**It was resolved to approve the accounts for payment**

* 1. **To approve the Bank Reconciliation**It was **resolved** to approve the bank reconciliation. This was signed by the Chairman and Clerk.
  2. **To discuss and agree the budget and precept 2020-21**The Clerk had circulated draft versions of the budget prior to the meeting and following discussions at the last meeting. It was **resolved** to set the precept at £18,650 including government grant of £769.24. This represents a 12.6% increase but allows the Parish Council to cover £4000 of the proposed works for Great Bridgeford Playing Field which will be a £20-25,000 scheme.
  3. **To discuss and agree amenity visits for 2020-21**It was **resolved** to request 6 visits – 3 at Great Bridgford and 3 at Seighford as in previous years. The cost of this is £600.
  4. **To discuss and agree advertising costs for recruitment of Parish Clerk**The Clerk has circulated information and free advertisements have already been placed in My Village Voice, Stone and Eccleshall Gazette and The Parish Magazine for Great Bridgeford and surrounding areas.  
     It was further agreed to place adverts in the online Express and Star and then if there are insufficient applicants after 2 week place an advert in WM Jobs.  
     Clerk to update website and noticeboards.

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## 20/01/09: TO DISCUSS WEBSITE ACCESSIBILITY AND ACTIONS REQUIRED INCLUDING NEW WEBSITE

Following feedback from the webmaster of the current website, Councillors accepted the need for a new website to comply with the regulations coming into force in September 2020.

The Clerk has produced a report containing quotes and it was agreed to accept the Silver Website package from Staffordshire County Council with a zero set up cost and a £125 yearly hosting fee. It was noted the clerk will need to spend time setting this up.

## 20/01/10: CHAIRMAN’S REPORT

# Proposal to reposition waste bin at Great Bridgeford Playing Field

The bin on the field is located in the wrong position to make it easy for dog walkers to use.  
It was **resolved** to move the bin to the entrance near Cherry Tree Crescent. Cllr Hodgkins will organise.

# To discuss problems caused by cars parked opposite Cooper Perry School and actions required

There have been some complaints about parking opposite the school used frequently by school visitors and causing issues for other users such as the local church. It was agreed to organise a meeting with the School including the Parish Council, County Councillor and PCSO to discuss potential resolutions.

# To discuss ongoing pavement repairs in Great Bridgford

These works are due to finish on 24th January. It was agreed an excellent job has been done.

# Great Bridgford Playing Field equipment update

A working group of Cllrs Price, Darvill and Turnbull have met and discussed a variety of items such as funding, local groups to approach, advertising and school liaison. A National Lottery Funding Application is in progress and further information will be submitted this week.

## 20/01/11: PARISH COUNCILLORS REPORT

* Cllr Darvill had raised about the potential for a Parish Council facebook page. This was agreed and Cllr Darvill will action.
* Cllr Busby raised about potholes and flooding on Long Lane. Cllr Winnington updated that the foods are on the priority list and will be cleared once the floods like to cause imminent flooding to homes have been resolved. There is currently 4 months of workload for these issues.

## 20/01/12: NEXT MEETING

Agenda items to include:

Great Bridgeford Playing Field Project

## 20/01/13: MEETING CLOSE

As there was no further business, the Chair declared the meeting closed at 9.08pm