

 **SEIGHFORD PARISH COUNCIL**

**DRAFT MINUTES OF AN EXTRAORDINARY COUNCIL MEETING HELD ON 23rd JUNE 2021 AT 7.30PM AT SEIGHFORD VLLAGE HALL**

Present: Cllr David Price (Chair)

 Cllr Neil Brown

 Cllr John Busby

 Cllr Mark Hodgkins

 Cllr Richard Wilkes

 Cllr Carole Allen

 Cllr Mark Haywood

 Borough Cllr Ray Sutherland

 Borough/County Cllr Mark Winington (7.50 pm to close of meeting)

 Joe Palmer - Clerk

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23/06/2021/01: TO RECEIVE APOLOGIES: RECORD ABSENCES

Apologies were received from Councillor Mark Turnbull and County Councillor Jeremy Pert

23/06/2021/02: DECLARATIONS OF INTERESTS

There were no declarations of interests or dispensation requests.

23/06/2021/03: PLANNING MATTERS

The following applications were considered:

1. Application 21/34434/PTEL - proposed 20.0m Phase 8 Monopole C/W wraparound cabinet in base and associated ancillary works at Derrington Lane, Derrington ST18 9NG

There were no objections to this application. Proposed by Cllr Busby, supported by Cllr Haywood, agreed by all. ACTION – CLERK

1. Application 21/34136/HOU – Demolition of garage and single storey side/rear extension at 27 Newport Road, Great Bridgeford

There were no objections to this application. Proposed by Cllr Brown, supported by Cllr Busby, agreed by all. ACTION - CLERK

23/06/2021/04: PARISH FINANCES:

23/06/2021/04 (a) To receive an update on expenditure against the budget for 2020/21

No report was available at this meeting

23/06/2021/04(b) To approve accounts for payment.

There were 9 invoices for payment as follows:

| **Date** | **Payee** | **Details** | **Total** |
| --- | --- | --- | --- |
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| 08/06/2021 | JRB Enterprise Ltd | Dog waste bags Invoice No. 22585 | £ 286.20 |
| 01/06/2021 | J D M Price | Disbursements -Signs 200 - sign for Great Bridgeford Playing Field | £ 150.00 |
| 01/06/2021 | J D M Price | Disbursements -Envelopes | £ 4.29 |
| 01/06/2021 | J D M Price | Disbursements - 9 stamps x 0.66 | £ 5.94 |
| 25/05/2021 | Elan City Ltd | Speed Devices Invoice No SAJ-UK/2021/00370 | £ 908.20 |
| 08/05/2021 | St. Chad's Church, Seighford | Grant for grounds maintenance | £ 450.00 |
| 05/05/2021 | St. Matthew's Church, Derrington | Grant for grounds maintenance | £ 450.00 |
| 18/06/21 | Seighford Village Hall | Hire fee meeting 23/6/21 | £ 10.00 |
| 21/06/201 | Staffordshire County Council | Radar device & tuning fork for Seighford Community Speed Watch | £ 254.00 |
|  |  |  | **£ 2,518.63** |
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It was resolved to approve the accounts for payment. Proposed by Cllr Busby, supported by Cllr Brown, agreed by all.

23/06/2021/04(c) To approve Bank reconciliation.

No report was available at this meeting

23/06/2021/04(d) To receive and note the internal audit report.

The report was received and noted. Proposed by Cllr Brown, supported by Cllr Busby, agreed by all.

23/06/2021/04(e) To agree the Annual Governance Statement.

The report was agreed. Proposed by Cllr Brown, supported by Cllr Busby, agreed by all.

23/06/2021/04(f) To agree the Annual Accounting Statement.

The statement was agreed. Proposed by Cllr Brown, supported by Cllr Busby, agreed by all.

23/06/2021/04(g)To confirm eligibility of exemption from limited assurance review by Mazars and certify as exempt.

The eligibility was confirmed. Proposed by Cllr Brown, supported by Cllr Busby, agreed by all.

23/06/2121/05: GREAT BRIDGEFORD CHILDRENS PLAYING FIELD PROJECT– TO REPORT ON PROGRESS AND ARRANGEMENTS TO BE MADE FOR THE OFFICIAL OPENING

Cllr Price presented an update on progress on the Childrens Playing Field Project. Works are due to start next week, with completion hopefully the following week. The slide has been painted and hedges cut and branches trimmed in preparation for the works. Additional grass cutting has been requested by the contractor before works start.

A discussion took place regarding the arrangements for an opening ceremony, and it was decided to move forward with plans for Sunday 25th July, commencing at 3.30 pm at the Playing Field for the opening ceremony, and then moving to Great Bridgeford Village Hall for refreshments. It was expected that in excess of 50 people could by invited, but this would be subject to the unlocking of Covid regulations.

The provision of refreshments was discussed, and also the need to ensure that any food provided was compliant with Covid regulations in place at the time of the event.

It was agreed by all to move forward with plans for this event, subject to the preferred date being available. ACTION – Cllr Price

23/06/2021/06: MEETING CLOSE

The Chairman thanked members for their attendance and declared the meeting closed at 8.05pm.