**SEIGHFORD PARISH COUNCIL**

**To members of Seighford Parish Council**

You are hereby summoned to attend The Annual Meeting of the Parish Council to be held on Monday 17 May 2021 at Great Bridgeford Village Hall starting at 7.30pm.

 *During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

David Price, Acting Clerk Tel: 01785 282654 E-mail: seighfordparish@yahoo.co.uk

**AGENDA**

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| *1* | **To elect a Chairman and receive signed Declaration of Acceptance of** **Office**  |
| *2* | **To elect a Vice-Chairman and receive signed Declaration of Acceptance**  **of Office** |
| *3* | **To receive apologies and accept and record any reasons for absences** |
| *4* | **Declaration of interests** 1. To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992.
2. To note the receipt of any written requests for dispensation
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| *5* | **Public Open Forum**  Maximum time available ten minutes  |
| *6* | **To appoint Representatives for External Organisations** * Derrington Village Hall Committee
* Derrington Millennium Green Trust
* Great Bridgeford Village Hall Committee
* Seighford Village Hall Committee
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| *7* | **Updates from Borough/ County Councillors**  |
| *8* | **Meetings of the Parish Council held on 15 March 2021 and 12th April 2021**1. To receive the draft minutes for approval as a correct record.
2. Matters arising not covered elsewhere on the agenda.
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| *9* |  **Neighbourhood Plan –** report by Councillor Price |
| *10* |  **Planning matters:** To consider the following applications with others received  since the last meeting: **21/33959/FUL –** Barncroft, Long Lane, Derrington ST18 9LL – replacement dwelling **21/33974/HOU –** 1 Lavender Close, Great Bridgeford ST18 9PY – demolish side porch and build side extension |
| *11* | **To consider applications for grant** from St Chad’s Church, Seighford and St Matthews Church, Derrington towards churchyard maintenance |
| *12* | **To review and adopt Council policies as below:**1. Standing Orders
2. Financial Regulations
3. Risk Assessment
4. Assets
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| *13* | **Parish Finances** 1. To approve accounts for payment.
2. To discuss cheque signatories and updates required
3. To approve Parish Insurance
4. To appoint the Internal Auditor for 2021/22

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| *14* | **Chairman’s Report** 1. Seighford Village Green –the current position relating to S106 agreement
2. Great Bridgeford Children’s Playing Field Project
3. Speed devices in Great Bridgeford – to consider proposal to convert one speed device to solar powered
4. To consider the replacement of the Great Bridgeford Childrens Playing Field sign
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| *15* | **Parish Councillors’ Reports:** Councillors to report on issues affecting their wards. 1. Derrington Ward - request from Mrs Cheryl Birks for dog waste bins to be installed in Duddas Wood– report by Cllr Busby
2. Great Bridgeford Ward
3. Seighford Ward
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| *16* | **Highways, Footpath & Playing Field matters** To consider Alan Dymond’s March 2021 reports on the three playing fields |
| *17* | **Seighford Football Field rent** |
| *18* | **Annual Parish Meeting**To make arrangements for the Annual Parish Meeting  |
| *19* | **Staffing matters:** To report on progress made to recruit a replacement Clerk/Responsible Finance Officer |
| 20 | **Next meeting:** To request items for the agenda for the next meeting on 19th July 2021 |