**SEIGHFORD PARISH COUNCIL**

**To members of Seighford Parish Council**

You are hereby summoned to attend The Annual Meeting of the Parish Council to be held on Monday 17 May 2021 at Great Bridgeford Village Hall starting at 7.30pm.

*During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

David Price, Acting Clerk Tel: 01785 282654 E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

**AGENDA**

|  |  |
| --- | --- |
| *1* | **To elect a Chairman and receive signed Declaration of Acceptance of**  **Office** |
| *2* | **To elect a Vice-Chairman and receive signed Declaration of Acceptance**  **of Office** |
| *3* | **To receive apologies and accept and record any reasons for absences** |
| *4* | **Declaration of interests**   1. To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992. 2. To note the receipt of any written requests for dispensation |
| *5* | **Public Open Forum**  Maximum time available ten minutes |
| *6* | **To appoint Representatives for External Organisations**   * Derrington Village Hall Committee * Derrington Millennium Green Trust * Great Bridgeford Village Hall Committee * Seighford Village Hall Committee |
| *7* | **Updates from Borough/ County Councillors** |
| *8* | **Meetings of the Parish Council held on 15 March 2021 and 12th April 2021**   1. To receive the draft minutes for approval as a correct record. 2. Matters arising not covered elsewhere on the agenda. |
| *9* | **Neighbourhood Plan –** report by Councillor Price |
| *10* | **Planning matters:** To consider the following applications with others received  since the last meeting:  **21/33959/FUL –** Barncroft, Long Lane, Derrington ST18 9LL – replacement  dwelling  **21/33974/HOU –** 1 Lavender Close, Great Bridgeford ST18 9PY – demolish  side porch and build side extension |
| *11* | **To consider applications for grant** from St Chad’s Church, Seighford and St Matthews Church, Derrington towards churchyard maintenance |
| *12* | **To review and adopt Council policies as below:**   1. Standing Orders 2. Financial Regulations 3. Risk Assessment 4. Assets |
| *13* | **Parish Finances**   1. To approve accounts for payment. 2. To discuss cheque signatories and updates required 3. To approve Parish Insurance 4. To appoint the Internal Auditor for 2021/22 |
| *14* | **Chairman’s Report**   1. Seighford Village Green –the current position relating to S106 agreement 2. Great Bridgeford Children’s Playing Field Project 3. Speed devices in Great Bridgeford – to consider proposal to convert one speed device to solar powered 4. To consider the replacement of the Great Bridgeford Childrens Playing Field sign |
| *15* | **Parish Councillors’ Reports:** Councillors to report on issues affecting their wards.   1. Derrington Ward - request from Mrs Cheryl Birks for dog waste bins to be installed in Duddas Wood– report by Cllr Busby 2. Great Bridgeford Ward 3. Seighford Ward |
| *16* | **Highways, Footpath & Playing Field matters**  To consider Alan Dymond’s March 2021 reports on the three playing fields |
| *17* | **Seighford Football Field rent** |
| *18* | **Annual Parish Meeting**  To make arrangements for the Annual Parish Meeting |
| *19* | **Staffing matters:** To report on progress made to recruit a replacement Clerk/Responsible Finance Officer |
| 20 | **Next meeting:** To request items for the agenda for the next meeting on 19th July 2021 |