

# SEIGHFORD PARISH COUNCIL



## **To all members of Seighford Parish Council:**

You are hereby summoned to attend The Annual Meeting of the Parish Council to be held on Monday 16<sup>th</sup> May 2022 at Seighford Village Hall starting at 7.30pm.

*During the first part of the meeting, for 10 minutes maximum, there will be a Public Open Forum, enabling residents to ask questions or raise issues of concern.*

Stacey Worden, Locum Clerk. E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

## **AGENDA**

1	<b>To elect a Chairman and receive signed Declaration of Acceptance of Office</b>
2	<b>To elect a Vice-Chairman and receive signed Declaration of Acceptance of Office</b>
3	<b>To receive apologies and accept and record any reasons for absences</b>
4	<b>Declaration of interests</b> (a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGA 1992. (b) To note the receipt of any written requests for dispensation
5	<b>Public Open Forum</b> Maximum time available 10 minutes
6	<b><u>To appoint Representatives for External Organisations</u></b> <ul style="list-style-type: none"><li>• Derrington Village Hall Committee</li><li>• Derrington Millennium Green Trust</li><li>• Cooper Perry Primary School Board of Governors</li><li>• Great Bridgeford Village Hall Committee</li><li>• Seighford Village Hall Committee</li></ul>
7	<b>Updates from Borough/ County Councillors</b>
8	<b>Meeting of the Parish Council held on 21 March 2022</b> (a) To receive the meeting minutes for approval as a correct record. (b) To receive an update on actions since the last meeting not covered elsewhere on the agenda (c) Annual Parish Meeting draft minutes and actions required
9	<b>Planning matters:</b> To discuss and confirm responses made in respect of the following applications: <a href="#">21/34759/HOU</a> – Amended application – 32 Whitgreave Lane, Great Bridgeford (click on application ref to view on Planning Portal).
10	<b>To review and adopt Council policies as below:</b> (a) Standing Orders (content unchanged) (b) Financial Regulations (content unchanged) (c) Financial Risk Assessment (minor updates to reflect current insurance values and processes) (d) Policies in relation to its obligations under the Freedom of Information and data protection legislation (content unchanged) (e) Code of Conduct (content unchanged, awaiting SBC adoption of revised version)

11	<p><b>Parish Finances</b></p> <ul style="list-style-type: none"> <li>(a) To receive an update on expenditure against the budget for 2022/23.</li> <li>(b) To retrospectively approve payments made since the last meeting</li> <li>(c) To approve accounts for payment.</li> <li>(d) To approve Parish Insurance</li> <li>(e) To appoint the Internal Auditor for 2022/23</li> </ul>
12	<p><b>Parish Councillors Report:</b> Councillors to report on issues affecting their wards</p>
13	<p><b>Highways, Footpath &amp; Playing Field matters</b></p> <ul style="list-style-type: none"> <li>(a) To consider the playing field inspections and recommendations arising: <ul style="list-style-type: none"> <li>(i) Derrington Play park – trim of hedge/branches and fitting of hand grips</li> </ul> </li> </ul>
14	<p><b>Grant Requests</b></p> <ul style="list-style-type: none"> <li>(a) to support Derrington Village Hall Platinum Jubilee Celebrations</li> <li>(b) St. Chad's Church Seighford towards churchyard maintenance</li> <li>(c) St. Matthews Church Derrington towards churchyard maintenance</li> </ul>
15	<p>To consider the request for Seighford PC to provide updates to the Derrington parish magazine for matters relating to Derrington only.</p>
16	<p>Parking in Church Lane Derrington – to discuss the results of the survey carried out on 16th April and any parking solutions.</p>
17	<p>To discuss and agree the wording for a plaque for the newly planted oak tree on Seighford Village Green.</p>
18	<p><b>Staffing matters:</b></p> <ul style="list-style-type: none"> <li>(a) To confirm the appointment of the temporary Locum Clerk</li> <li>(b) To approve the appointment of the new Clerk</li> </ul>
19	<p><b>Next meeting:</b> To request items for the agenda for the next meeting on 18 July 2022</p>
20	<p><b>Meeting Close</b></p>