



# SEIGHFORD PARISH COUNCIL

## To the members of Seighford Parish Council:

You are hereby summoned to attend the Meeting of the Parish Council to be held at Seighford Village Hall on Tuesday 22nd November 2022 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Dawn Plant Clerk & RFO: Tel: 07919 911938 E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

## AGENDA

1	<b>To receive apologies and accept and record any reasons for absences.</b>
2	<b>Declaration of interests</b> a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992 b) To note the receipt of any written requests for dispensation
3	<b>Public Open Forum</b> Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
4	<b>Updates from Borough/ County Councillors</b>
5	<b>Meeting of the Parish Council held September 2022</b> a) To receive the draft minutes for approval as a correct record and sign. b) Matters arising not covered elsewhere on the agenda. c) To note the amendments to Julys minutes regarding Ms Halls comments made in the September 2022 meeting.+
6	<b>Planning matters:</b> To consider any planning applications received since the last meeting:  22/36592/FUL at Duddas Wood Church Lane Derrington - Engineering works to improve accessibility to woodland by widening access including the relocation of a gate and also to include works to culvert to increase flow capacity. - No Objection as previously circulated via email  22/35998/HOU - Form new vehicle entrance on Worston Lane - Pear Tree Cottage Worston Lane  22/36311/FUL - New Maintenance Workshop Ladfordfields Airfield Industrial Estate Woodseaves Road Great Bridgeford
7	<b>Parish Councillors Report:</b> Councillors to report on issues affecting their wards.
8	<b>Chairman's report – To report on discussions that have taken place in respect of the proposed Seighford Playing Field</b>
9	<b>Finance – Clerk</b> a) To receive an update on expenditure against the budget for 2022/23. b) To approve accounts for payment. 1664 – ICO - £40 1665 – JRB - £289.80 1666 - £492.68 – Dawn Plant October Salary 1667 - £240 – Mazars

	<p>1668 – £185.98 – Peter Longstaff  1669 £492.68 – Dawn Plant November Salary  c) To approve Bank reconciliation. – Circulated by email  d) To discuss any projects for inclusion in the 2023/24 budget  e) To discuss initial precept ideas</p>
10	<b>To discuss and decide on the promotion of Council activities – Cllr Hayward</b>
11	<p><b>To discuss and decide on how many civic amenity visits are required for 2023</b></p> <p>1 hour at a single location      £111.00  2 hours at a single location      £153.00  3 hours at a single location      £243.00</p>
12	<b>To report on the current position regarding the planning application in respect of the proposed bus shelter in Newport Road, Great Bridgeford and to discuss and agree the quotations received for the tree survey.</b>
13	<b>To discuss and decide to send a representative to the SPCA playground inspection training.</b>
14	<b>To discuss and decide funding for permanent Community Speech Watch signs for Great Bridgeford</b>
15	<p><b>Highways, Footpath &amp; Playing Field matters</b></p> <p>a) To discuss and decide the quote received via Cllr Hayward for replacement letters on the Derrington Park sign.  b) To discuss the report, from Indigo Surveys on the trees at Great Bridgeford Playing Field  c) To discuss the quotation for hedge cutting at Derrington, Great Bridgeford and Seighford playing fields.</p>
16	<b>To discuss the Stafford Borough local Plan 2020-2040 Preferred Options consultation and agree a response.</b>
17	<b>To discuss the quotation for converting the speed device adjoining Wayside, Eccleshall Road, Great Bridgeford to solar powered.</b>
18	<b>To agree the dates for the bi monthly meetings of Seighford Parish Council for 2023/2024 (including the Annual Parish meeting) and make appropriate bookings for the Village Halls.</b>
19	<b>Invitation to Derrington Village Hall committee meeting 06.12.2022 – 18:30</b>
20	<p><b>Staffing:</b></p> <p>a) To note the appointment of Kelly Day as Clerk for Seighford Parish Council and agree a start date.</p>
21	<b>Next meeting:</b> to agree items for the next meeting of Seighford Parish Council to be held January 16 <sup>th</sup> 2023 on at Great Bridgeford Village Hall 7.30pm.
22	<b>Meeting Close</b>