



SEIGHFORD PARISH COUNCIL

*Minutes of the meeting of
Seighford Parish Council held
at Seighford Village Hall on
Tuesday 22nd November 2022.
Starting at 7.30pm*

Dawn Plant Clerk & RFO: Tel: 07919 911938 E-mail: seighfordparish@yahoo.co.uk

Present

Councillor D Price (Chairman)
Vice Chairman Busby
Councillor Hodgkins
Councillor Hayward
Councillor Allen
Councillor Wilkes
Councillor Turnbull

Members of the Public – 6

Dawn Plant – Locum Clerk

1	<p>To receive apologies and accept and record any reasons for absences. Councillor Brown County Councillor Winnington County Councillor Pert Borough Councillor Sutherland</p>
2	<p>Declaration of interests a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992. None to declare. b) To note the receipt of any written requests for dispensation. None to report</p>
3	<p>Public Open Forum</p> <p>Member of the Public – Could anything be done with the phone kiosk in Derrington, it is in a sorry state, lots of ivy on it. Needs painting. The Parish Council owned it. Councillor Allen asked if perhaps the residents could take ownership of it.</p> <p>Member of the public – Wrote to the Parish in September regarding the speed on Derrington Lane, could an update be given at next meeting. Sign post at Blackhole lane has been knocked down, can the Council investigate also. Issues with the diverting of a water course by Councillor Busby. This has been reported to the EA. Can the meetings be better advertised.</p> <p>Member of the Public – Sound monitoring on the airfield – Awaiting a response from John Holmes on the matter. The main issue is if they are required sound monitoring and a legal opinion is required. The Chairman asked the Clerk to write a letter regarding the issues on Seighford airfield.</p>
4	<p>Updates from Borough/ County Councillors – Not present</p>
5	<p>Meeting of the Parish Council held September 2022 a) To receive the draft minutes for approval as a correct record and sign. Unanimously agreed to sign.</p>

	<p>Proposed by Councillor Busby seconded by Councillor Allen</p> <p>b) Matters arising not covered elsewhere on the agenda.</p> <p>Councillor Winnington had not replied to Councillor Hayward regarding illumination on the roads. Concerns were raised about the lack of action from Councillor Winnington. Councillor Wilkes said it was unacceptable to be ignored for two years.</p> <p>The Chairman would ring him to chase him up personally and ask him about the progress with the speed of cyclist on the Greenway.</p> <p>c) To note the amendments to July's minutes regarding Ms Halls comments made in the September 2022 meeting. - Resolved</p>
6	<p>Planning matters:</p> <p>To consider any planning applications received since the last meeting:</p> <p>22/36592/FUL at Duddas Wood Church Lane Derrington - Engineering works to improve accessibility to woodland by widening access including the relocation of a gate and also to include works to culvert to increase flow capacity.</p> <ul style="list-style-type: none"> - No Objection as previously circulated via email. - Cllr Wilkes had concerned about the parking in the entrance. These are however not material planning concerns and this would need to be addressed with the landowner / highways. <p>22/35998/HOU - Form new vehicle entrance on Worston Lane - Pear Tree Cottage Worston Lane No objections</p> <p>22/36311/FUL - New Maintenance Workshop Ladfordfields Airfield Industrial Estate Woodseaves Road Great Bridgeford No objections</p> <p>22/35569/OUT - residential care unit for adults with learning difficulties and autism at Burley Heights, Seighford Lane, Seighford - outline planning application.</p> <p>Already an existing care home for 7 residents the proposal is to build a separate block. Proposal does include eight parking spaces. No objection</p> <p>22/35990/COU - conversion of former timber lean to smoking shelter to self-service vending machines for the purpose of selling dairy products at Hollybush Inn, Main Road, Seighford. This is a retrospective listed building consent application.</p> <p>Vote taken No objections 6 Abstention – 1 Parish Council would comment and ask if restricted opening hours to 6pm to reduce the ASB.</p>
7	<p>Parish Councillors Report: Councillors to report on issues affecting their wards.</p> <p><u>Derrington Ward</u></p> <p>Councillor Wilkes – Traffic parking on the bend of the club, very dangerous.</p> <p>Councillor Busby – Had looked at the bus shelter and phone box and explained maintenance is needed.</p>

	<p><u>Great Bridgeford Ward</u> Councillor Turnbull – Speaking about Little Bridgeford regarding traffic at Worston Bridge. HGVs were causing problems as they were over the weight restriction on the bridge. The Articulated lorries were having difficulties negotiating the s shaped bend. The weight restrictions are being ignored. Traffic lights were discussed. Warning signs could be improved and the Council would approach Jeremy Pert. Chairman Price reported – graffiti on the railway. Clerk to write to Network Rail and ask them to remove it. Pavements along Eccleshall Road – Reports that Horses using the pavement and damaging them</p> <p><u>Seighford Ward</u> Councillor Hodgkins – Speed Watch training took place last Saturday and the set up of the group was imminent. Can only be used on 30mph speed limit roads.</p>						
8	<p>Chairman’s report – To report on discussions that have taken place in respect of the proposed Seighford Playing Field</p> <p>Mr Michael Eld – interesting proposal and would like to look at the wider issues in Seighford. Could a steering group be formed. The Estate is interested in the affordable housing provision in the SBC local plan.</p>						
9	<p>Finance – Clerk Chairman Price asked if Councillor Allen could have some finance training.</p> <p>a) To receive an update on expenditure against the budget for 2022/23. b) To approve accounts for payment. 1664 – ICO - £40 1665 – JRB - £289.80 1666 - £492.68 – Dawn Plant October Salary 1667 - £240 – Mazars 1668 – £185.98 – Peter Longstaff 1669 £492.68 – Dawn Plant November Salary 1670 £58.50 David Price expenses 1671 £287.92 Morral Play services Proposed by Councillor Price and seconded by Councillor Busby – unanimous. c) To approve Bank reconciliation. – Circulated by email – resolved to accept d) To discuss any projects for inclusion in the 2023/24 budget Councillor to email the Clerk with any projects ahead of the January budget setting. Councillor Hayward asked for some money to be allocated for the tiles at the playground. e) To discuss initial precept ideas.</p>						
10	<p>To discuss and decide on the promotion of Council activities – Cllr Hayward</p> <p>Councillor Hayward said although the Council achieves a lot it is not promoted. Could the Parish Council have a FB page. Proposed by Councillor Hayward and seconded by Councillor Wilkes – Unanimous.</p>						
11	<p>To discuss and decide on how many civic amenity visits are required for 2023</p> <table> <tr> <td>1 hour at a single location</td> <td>£111.00</td> </tr> <tr> <td>2 hours at a single location</td> <td>£153.00</td> </tr> <tr> <td>3 hours at a single location</td> <td>£243.00</td> </tr> </table>	1 hour at a single location	£111.00	2 hours at a single location	£153.00	3 hours at a single location	£243.00
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	<p>The Chairman explained that 2022 visits in the spring and in the autumn were well attended but Great Bridgeford was not attended in October, despite it being well advertised.</p> <p>Proposed by Councillor Hayward and seconded by Councillor Wilkes that the civic amenity visits in the spring and autumn of 2023 to be made to Derrington and Seighford only and for Stafford Borough Council to be informed accordingly. Resolved unanimously.</p>
12	<p>To report on the current position regarding the planning application in respect of the proposed bus shelter in Newport Road, Great Bridgeford and to discuss and agree the quotations received for the tree survey.</p> <p>The Chairman explained that the planning officer was not very forthcoming and planning permission was awaited. As a condition of the granting of planning permission an Arboricultural Method Statement was required Arboricultural survey quotes ranged from £790-£462 plus VAT. The Chairman proposed that the quote of £462 be accepted. Seconded by Councillor Busby. Unanimous</p>
13	<p>To discuss and decide to send a representative to the SPCA playground inspection training.</p> <p>Councillor Turnbull is interested. Clerk would circulate the dates.</p>
14	<p>To discuss and decide funding for permanent Community Speech Watch signs for Great Bridgeford</p> <p>Councillor Turnbull explained that the signs that are in situ are classed as temporary at the moment. To be recognised as a permanent Community Speed Watch area the signs are required. Each sign is costed at £20 and five are required. Installation has to be done by Amey at SCC. The installation cost is £813.20. An anonymous donor has pledged £406.65 and Stan Robinson (Stafford Ltd) has pledged £200, could the short fall be met by the Parish Council £206.65</p> <p>Councillor Busby asked if an Amey approved contractor could do the work as this would be cheaper.</p> <p>“Proposed by Cllr Wilkes and seconded by Cllr Allen to contribute £206.65 to the cost of the signs. Unanimous.”</p>
15	<p>Highways, Footpath & Playing Field matters</p> <p>a) To discuss and decide the quote received via Councillor Hayward for replacement letters on the Derrington Park sign. £20 plus VAT to produce and fit or £10 to produce and fit ourselves. Proposed by Cllr Wilkes and seconded by Councillor Busby - Unanimous</p> <p>b) To discuss the report, from Indigo Surveys on the trees at Great Bridgeford playing field The Chairman had met with Indigo Surveys. Nine trees were inspected and the results were that there was no urgent works required. The Chairman would discuss the results with them directly. Report to be filed.</p> <p>c) To discuss the quotation for hedge cutting at Derrington, Great Bridgeford and Seighford playing fields. The Chairman had prepared plans showing the hedges that needed cutting and sent them to the hedging contractor Dan Ingham who had quoted £150.</p>

	<p>The Chairman proposed that quote of £150 is accepted and the work is carried out as soon as possible. Seconded by Councillor Busby</p>
16	<p>To discuss the Stafford Borough local Plan 2020-2040 Preferred Options consultation and agree a response.</p> <p>The Chairman explained why the local plan was taking place.</p> <p>The consultation period is 24th October – 12 December. The Clerk would send a draft of the discussions round to the members for review.</p> <p>Seighford Parish need to be aware of the impact the Meecebrook garden community will have on the Parish.</p> <p>The Chairman suggested that an objection be lodged for this due to the fact that the land is good agricultural land.</p> <p>The employment site proposed was acceptable as this was an extension of the existing.</p> <p>Seighford village has been subject to new housing. All three villages are T5 settlements, but have no local services except Seighford which has a primary school, a public house and a repair garage.</p> <p>Councillor Hayward had no objections on the Meecebrook development, however the impact of the stopping of homeworking would be impact on the roads.</p> <p>Councillor Busby was hoping that there would be links to the railway network and the M6. Councillor Turnbull noted that there would be amenities in terms of shops and health services.</p> <p>Councillor Busby concerned that brownfield sites weren't being utilised.</p> <p>The Chairman concerns over the village boundaries that they were very tight.</p> <p>Mr M Eld – If the Parish Council could consider suggesting extra community facilities. There is exceptions to affordable housing outside the settlement boundaries.</p> <p>MOP – Highways have had no input into the plan, the infrastructure would not be in place to afterwards. I.e. Doctors and Dentist.</p>
17	<p>To discuss the quotation for converting the speed device adjoining Wayside, Eccleshall Road, Great Bridgeford to solar powered.</p> <p>The Chairman had queried the transport cost on the Elan City quote from the last meeting. Elan City had reduced the transport costs within their quote by £213 reducing their quote to £850.50+VAT.</p> <p>The Chairman asked for approval to the amended quote of £850.50+VAT and to the purchase of two batteries at a cost of about £50 each.</p> <p>Proposed by Councillor Turnbull seconded by Councillor Busby – Unanimous.</p>
18	<p>To agree the dates for the bi monthly meetings of Seighford Parish Council for 2023/2024 (including the Annual Parish meeting) and make appropriate bookings for the Village Halls.</p> <p>16th January – Great Bridgeford</p>

	<p>20 March - Seighford 17th April – Annual Parish Meeting - Derrington 15 May - Great Bridgeford 17 July - Seighford 18 September - Derrington 20 November. – Great Bridgeford</p> <p>The May date is subject to change with regard to the elections.</p>
19	<p>Invitation to Derrington Village Hall committee meeting 06.12.2022 – 18:3 Cllr Haywood would attend.</p>
20	<p>Staffing: a) To note the appointment of Kelly Day as Clerk for Seighford Parish Council and agree a start date. Proposed by Councillor Hayward and seconded by Councillor Allen - Unanimous</p> <p>Dawn would finish the locum role on the 1st December and Kelly would start work 22.11.2022.</p> <p>The Chairman thanked the locum Clerk and extended a warm welcome to Kelly.</p>
21	<p>Next meeting: to agree items for the next meeting of Seighford Parish Council to be held January 16th 2023 on at Great Bridgeford Village Hall 7.30pm.</p>
22	<p>The Chairman thanked members for their attendance and closed the meeting at 9.25pm</p>