



# SEIGHFORD PARISH COUNCIL

## To the members of Seighford Parish Council:

You are hereby summoned to attend The Annual Meeting of the Parish Council to be held at Seighford Village Hall on Monday 17<sup>th</sup> July 2023 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: [seighfordparish@yahoo.co.uk](mailto:seighfordparish@yahoo.co.uk)

## AGENDA

1	<b>To receive apologies and accept and record any reasons for absences</b>
2	<b>Declaration of interests</b> a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992 b) To note the receipt of any written requests for dispensation
3	<b>Public Open Forum:</b> Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes
4	<b>Updates from Borough/ County Councillors:</b>
5	<b>Parish Council Meeting held on 22<sup>nd</sup> May 2023 and Extraordinary meeting held on 19<sup>th</sup> June 2023</b> a) To receive the draft minutes for approval as a correct record and sign b) Matters arising not covered elsewhere on the agenda
6	<b>Planning matters:</b> To consider any planning applications received since the last meeting:
7	<b>Parish Councillors Report:</b> Councillors to report on issues affecting their wards
8	<b>Chairman's report:</b>
9	<b>Finance – Clerk:</b> a) To approve bank reconciliation b) To receive an update on expenditure against the budget for 2023/24 c) To approve accounts for payment
10	<b>To discuss actions and outcomes from May's meeting</b>
11	<b>To receive a progress update on the bus shelter, Newport Road, Great Bridgeford</b>
12	<b>To discuss the parking and traffic situation in Seighford outside Cooper Perry Primary School</b>

13	<b>To provide an update on the advertised markets at Seighford Airfield</b>
14	<b>To revisit the online banking policy moving forward and levels of authority</b>
15	<b>To provide an update on the councillors' official council email addresses</b> and approve costs of £24 per email account (9 emails), plus £20 per year for the '.org.uk' domain and a £50 set up fee. All subject to VAT.
16	<b>To receive an update on the Section 106 agreement at The Green, Seighford</b>
17	<b>To discuss the items on the asset register and ensure they are monitored by the Parish Council</b>
18	<b>To approve a new dog waste dispenser at The Greenway, Derrington</b> and approve payment of £79+VAT for the dispenser, plus £23.20+VAT per case of bags @ 10 bags = £232, plus potential delivery costs @ £12.00 plus VAT
19	<b>SPC news in Church Parish magazine</b>
20	<b>Next meeting:</b> to agree items for the next meeting of Seighford Parish Council to be held at Derrington Village Hall on Monday 18 <sup>th</sup> September at 7.30pm
21	<b>Meeting Close</b>