



SEIGHFORD PARISH COUNCIL

*Minutes of the meeting of
Seighford Parish Council held
at Seighford Village Hall on
Monday 17 July 2023
Starting at 7.30pm*

Kelly Day & RFO: Tel: 07931 167 081 E-mail: seighfordparish@yahoo.co.uk

Present

Councillor J Busby (Chairman)
Councillor M Hayward (Vice Chairman)
Councillor D Price
Councillor M Hodgkins
Councillor R Wilkes
Councillor N Brown
Councillor M Turnbull
Councillor C Allen
SBC Councillor Jack Rose
SCC Mark Winnington

Members of the Public – 5

Kelly Day – Clerk

1	17/07/23/1 To receive apologies and accept and record any reasons for absence: SBC Councillor Emma Carter SCC Councillor Jeremy Pert
1	17/07/23/2 Declaration of interests: Cllr Turnbull declared an interest in Item 11
3	17/07/23/3 Public Open Forum: Mr Robert Eld reported that there was water coming off the green where the new driveways are and onto Church Farm. The gully was hidden and has now be relocated with a metal detector. Tegiwa Imports have been using Seighford airfield and have been using a drone. Last instance was on the 2 July where there were at least 250 cars at airfield. There has been more drifting going on, but of concern is the fact that people are racing once off the land and onto the public road. According to their website, their next meet is Sunday 23 rd July. Mr Eld will report this to PCSO, Pat Wright.
4	17/07/23/4 Updates from Borough/ County Councillors: SBC Cllr Rose said he was pleased to attend the meeting and looked forward to working alongside everyone.

	<p>SCC Cllr Winnington said small issues of pot holes or road closures that seem to be sorted now. Other issues to be discussed are as specific items on the agenda.</p>
5	<p>17/07/23/5 Meeting of the Parish Council held on 22 May 2023:</p> <p>a) The minutes of the meeting were approved as a correct record and were signed. Proposed by Cllr Price Seconded by Cllr Hayward. Unanimous</p> <p>Meeting of the Parish Council held on 19th June 2023</p> <p>a) The minutes of the meeting were approved as a correct record and were signed. Proposed by Cllr Price Seconded by Cllr Hayward. Unanimous</p> <p>b) Matters arising not covered elsewhere on the agenda.</p> <p>Item 22 from May's meeting re proposed playing field in Seighford. Action: Clerk to email SBC Cllr Rose to arrange meeting with The Chairman and Cllr Price</p> <p>Gullies or pipes potentially blocked on main road, Seighford. Liable to flooding. Action: Clerk to follow up</p>
6	<p>17/07/23/6 Planning matters:</p> <p>None to report</p>
7	<p>17/07/23/7 Parish Councillors Report:</p> <p><u>Derrington</u></p> <p>Cllr Wilkes welcomed Cllr Rose to the meeting. He said how successful the recent fate was and it was well attended. The Greenway is still an issue with horses as well using the track which are forbidden. Cyclists are still a problem for pedestrians and go very fast. Cllr Wilkes raised with Cllr Winnington that we were promised some new signage for the track which hasn't materialised and he would like to know how Diane Firkins was going to follow up on how effective the signage is. Cllr Winnington responded that he did speak to sustainability team at County Council about the track, but they want to encourage green travel as much as possible so bikes won't be discouraged and there are no plans to put a barrier up. White posts should be going up imminently.</p> <p>Cllr Hayward said there was still an increase in dog waste on the track and there seemed to be children out on the Millenium Green late at night.</p> <p><u>Great Bridgeford</u></p> <p>Cllr Turnbull said the wall on the bridge needs repairing and will be closed soon for repairs. Cllr Winnington commented that the bridge is not wide enough for two vehicles to pass on and said it might be a good opportunity to ask residents what they think. This falls under CC Jeremy Pert, so Cllr Winnington will update him.</p> <p>Community speed watch clocked 41 vehicles speeding in an hour out of 1088 vehicles on the Stafford to Great Bridgeford road. Average is normally 25, so this was high.</p>

	<p>The staying well hub operational lead has been to recent committee meeting and it has been arranged for them to come to the over 55 club to discuss and make assessments.</p> <p>The Village Hall is holding a horticultural show in August.</p> <p>Cllr Price said there problem with grass cutting on Whitgreave Lane. Apparently, contractors were asked to cut it and leave it. Cllr Price has discussed this with Cllr Pert.</p> <p>There is an overgrown hedge on Newport Road near the tennis court. It is an eye saw and dangerous, so needs sorting. Action: Clerk to report to County Council for urgent attention.</p> <p>Cllr Price said GB children’s playing field has lots of overhanging tree branches that need attention and grass needs cutting again so needs chasing up with SBC.</p> <p>Need to phone Alan Dymond and chase when he is next coming to do the official playground inspections. Action: Clerk to chase.</p> <p><u>Seighford:</u> Nothing to report</p>
8	<p>17/07/23/8</p> <p>Chairman’s Report:</p> <p>Since his appointment in May, the Chairman reported on recent achievements:</p> <ul style="list-style-type: none"> • New bus shelter had been approved and funded by the Parish Council • The Parish Council has been working with Cooper Perry School and the community to try to resolve the parking issues at the school and speeding through the village. • At the recent AGM of the Millenium Green in Derrington, the chair was appointed as the representative from Parish Council. The Chairman said he has been part of two working parties of which there had been lots of support for the community scheme • The Chairman said the recent fate at Derrington Village Hall had been a success. Around 200 people attended and it raised over £1,683 for local charities. • At the May meeting it was agreed the council would fund work to tidy up the phone box in Derrington.
9	<p>17/07/23/9</p> <p>Finance – Clerk</p> <p>a) Bank reconciliation approved. Proposed by Cllr Price. Seconded by Cllr Brown. Unanimous</p> <p>a) The Clerk presented an update on expenditure against the budget for 2023/2024</p> <p>The accounts were approved for payment following a proposal by Cllr Hayward Seconded by Cllr Price. Unanimous</p>

Payment list to be approved and signed					
Chq number	Amount	VAT	TOTAL	Payee	Reason for payment
1734	£ 1,010.13		£ 1,010.13	HMRC	PAYE payments owed since 2021
1735	£ 320.80		£ 320.80	Kelly Day	Salary for June 2023
1736	£ 24.15	£ 4.83	£ 28.98	Kelly Day	Expenses for ink cartridge
1737	£ 162.50	£ 32.50	£ 195.00	John Busby	Refund of bus stop deposit
1737	£ 13.73	£ 2.75	£ 16.48	John Busby	Expenses - phone box, Derrington
1737	£ 64.17	£ 12.83	£ 77.00	John Busby	Expenses - phone box, Derrington
1737	£ 20.00	£ 4.00	£ 24.00	John Busby	Expenses - phone box, Derrington
1737	£ 49.29	£ 9.86	£ 59.15	John Busby	Expenses - phone box, Derrington
TOTAL	£ 1,664.77	£ 66.77	£ 1,731.54		

10 **17/07/23/10**
To discuss actions and outcomes from May's meeting:

Obstructions on Footpath 20 – has been reported to the County Council. Proposed use of Ford Cottage – Clerk has emailed and tried phoning New Horizons, with no success, so Clerk to continue to chase. The sign post on Black Hall Lane needs repairing or replacing. **Action: Clerk to chase this up.**

The pathway underneath the railway bridge in Derrington would benefit from a handrail. The surface is very uneven and there is no drop curve making it very difficult for people to access. County Cllr Winnington said he would like to have a look at the site. **Action: Clerk to send email to Cllr Winnington to arrange site visit with the Chairman.**

11 **17/07/23/11**
To receive a progress update on the bus shelter, Newport Road, Great Bridgeford:

Cllr Turnbull declared an interest and left the room. In June's meeting The Parish Council agreed to buy the bus shelter for the community. The deposit has now been paid and it will be stored by the supplier until it is ready to be installed. Two trees need to be removed first, which can't happen until after nesting season in September, but the Parish Council and Village Hall are keen to get it installed as soon as this is over and hopefully in September for when the school's return. This project is led by Great Bridgeford Village Hall.

12 **17/07/23/12**
To discuss the parking and traffic situation in Seighford outside Cooper Perry Primary School:

Cllr Hayward said a meeting was recently held with the chair of governors, Martin Holmes, Cllr Busby, Diane Firkins and Mark Winnington from the County Council and PCSO Patrick Wright with regards to parking problems outside the school.

Cllr Hayward summarised the meeting by explaining that it appeared that some of the parking he had seen was inconsiderate but not illegal. Patrick will endeavour to visit as much as possible. Implementing double yellow lines would be too expensive and will just divert parking elsewhere. The 20 is plenty scheme is no longer in use, Diane Firkins was asked if there was any chance of a flashing sign to indicate a school is present, she agreed to look into this. Installing bollards outside to prevent parking on verges was discussed, but there could be various issues with this.

	<p>It was discussed how the Parish Council could potentially help with this issue such as making car park surface better for cars to drive on or funding additional parking bollards.</p> <p>Cllr Hayward explained that the school regularly communicates with parents to ask them to use the car park and be considerate of residents as well as safety considerations. They have also shared letters from the police requesting more considerate parking.</p> <p>In recent meetings governors at the school suggested a letter to parents and residents be drafted to explain the impact inconsiderate parking has on residents and to outline the what the school has done and plans to do to reduce it. This has been drafted and will likely be issued in the new school year. Cllr Hayward concluded by emphasising that the majority of parents use the facilities provided and those that park at the front do so considerately. The issues are being caused by a very small number of people who are ignoring the requests of residents and the school.</p>
13	<p>17/07/23/13</p> <p>To provide an update on the advertised markets at Seighford Airfield:</p> <p>The landlord management company, PFK sent a response to SPC on the consent of the markets and said it is operating under the 28-day rule so there is currently no breach to their lease. Action: Clerk to investigate future market dates and whether it continues.</p>
14	<p>17/07/23/14</p> <p>To revisit the online banking policy moving forward and levels of authority:</p> <p>It was discussed whether to change to online banking or stay with cheques only. Need to decide levels of authority and who has payment controls. It was agreed to move to online banking to make payments as not everywhere accepts cheques now. It was agreed that Cllr Price will set up the payment controls so the Clerk can make payments which are then authorised by two signatories. Proposed by Cllr Price. Seconded by Cllr Brown. Unanimous Action: Cllr Price to set and manage payment controls.</p>
15	<p>17/07/23/15</p> <p>To provide an update on the councillors' official council email addresses and approve costs of £24 per email account (9 emails), plus £20 per year for the '.org.uk' domain and a £50 set up fee. All subject to VAT. This was agreed. Proposed by Cllr Hayward. Seconded by Cllr Price. Unanimous.</p>
16	<p>17/07/23/16</p> <p>To receive an update on the Section 106 agreement at The Green, Seighford</p> <p>Meeting to be arranged to discuss this with Dean Piper, head of planning at the County Council. Action: Clerk to chase to get this meeting set up for the Chairman and Cllr Price to attend.</p>
17	<p>17/07/23/17</p> <p>To discuss the items on the asset register and ensure they are monitored by the Parish Council</p>

	<p>Cllr Price recommended that the best way is to plot the Parish Council assets is using Parish Online. Action: Cllr Price will plot all the assets onto them.</p>
18	<p>17/07/23/18</p> <p>To approve a new dog waste dispenser at The Greenway, Derrington and approve payment of £79+VAT for the dispenser, plus £23.20+VAT per case of bags @ 10 bags = £232, plus potential delivery costs @ £12.00 plus VAT</p> <p>Cllr Price raised the issue that that the Parish Council shouldn't be funding this for irresponsible dog owners and the other councillors agreed it is costly to provide this. Cllr Hayward to discuss the issue with Saul Hocking who will assess the issue in the area. Action: Clerk to send his details to Cllr Hayward.</p>
19	<p>17/07/23/19</p> <p>SPC news in Church Parish magazines: Copy date is the 15th of each month but maybe bought forward by a month. Members to email the Clerk their contributions to the publications.</p> <p>Cllr Hayward sent copy to clerk for The Bugle. Action: Clerk to send to editor</p>
20	<p>17/07/23/20</p> <p>Next meeting: to agree items for the next meeting of Seighford Parish Council to be held on the 18th September 2023 at Derrington Village Hall at 7.30pm.</p>
21	<p>The Chairman thanked members for their attendance and closed the meeting at 21.14</p>