



SEIGHFORD PARISH COUNCIL

*Minutes of the meeting of
Seighford Parish Council held
at Derrington Village Hall on
Monday 18 September 2023
Starting at 7.30pm*

Kelly Day & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

Present

Councillor J Busby (Chairman)
Councillor M Hayward (Vice Chairman)
Councillor D Price
Councillor M Hodgkins
Councillor R Wilkes
Councillor N Brown
Councillor M Turnbull
Councillor C Allen
SCC Mark Winnington

Members of the Public – 11

Kelly Day – Clerk

1	18/09/23/1 To receive apologies and accept and record any reasons for absence: SBC Councillor Jack Rose SBC Councillor Emma Carter SCC Councillor Jeremy Pert
1	18/09/23/2 Declaration of interests: None declared
3	18/09/23/3 Public Open Forum: MOP asked if any insight into expected road works in Derrington which is due to be closed both ends. Concerns over access. Work expected to start on 25 th September. Action: Clerk to see if there is any further information so it can be posted on Facebook and in Derrington Village Hall. Peter Longstaff, on behalf of the residents of Great Bridgeford, thanked David Price, John Busby and Mark Hodgkins for their work in connection with the bus shelter project. It is now finished and ready for people to use. Robert Eld MOP commented that the hedges by Burley Heights in Seighford need cutting back. MOP has set up a petition for a play area to be installed in Seighford and would like to push for something.

4	<p>18/09/23/4</p> <p>Updates from Borough/ County Councillors:</p> <p>Cllr Winnington said he will find out more about upcoming road closures in Derrington and inform the Clerk.</p> <p>Cllr Winnington reported that the Greenway, Derrington is overgrown and is in the process of being cut back.</p>
5	<p>18/09/23/5</p> <p>Meeting of the Parish Council held on 17 July 2023:</p> <p>a) The minutes of the meeting were approved as a correct record and were signed subject to the below amend. Proposed by Cllr Price Seconded by Cllr Turnbull. Unanimous.</p> <ol style="list-style-type: none"> 1. Item 5 – Cllr Price, Cllr Hodgkins and Cllr Rose met at the playing field immediately after the meeting on 17th July 2023. 2. Item 7 Cllr Turnbull said the wall of the bridge in Little Bridgeford, Worston Lane needs repairing. 3. Fete was incorrectly spelt in items 7&8 <p>b) Matters arising not covered elsewhere on the agenda</p> <ol style="list-style-type: none"> 1. Clerk has reported the potentially blocked gullies throughout Seighford 2. The signpost at Blackhole Lane has been replaced 3. Overgrown hedge in Newport Road, Great Bridgeford between the tennis courts and the Railway Cottages. Councillor Price reported that the parents of the owner of the land, Mr Mark Lunn have been trimming the overhanging branches and also clearing the pavement back to the roots of the hedge which has brought about a big improvement.
6	<p>18/09/23/6</p> <p>Planning matters:</p> <p>App No: 23/37878/FUL Retrospective application for change of use of land for a motorhome park (10 pitches) (sui generis) and the change of use of buildings for toilet and washing facilities. Land at Ladybirch Cottage, Butterbank Lane, Derrington.</p> <p>No objections</p>
7	<p>18/09/23/7</p> <p>Parish Councillors Report:</p> <p><u>Derrington</u></p> <ul style="list-style-type: none"> • Cllr Allen raised concerns over the imminent road closures and asked if we could put any further information on the Village Hall notice board, FB and bus stop. • Cllr Wilkes said there had been some pleasing developments over the previously reported problems on the Greenway with cyclists and horse riders. Cllr Jack Rose has now attended the site three times to assess the problem and discuss suitable signage with Cllr Wilkes, including no horse riding and asking cyclists to slow down. Cllr Wilkes commented that some parts of the track need widening to remove some of the vegetation and asked if it was possible to get some volunteers to help with this. Cllr Wilkes

commented that he was disappointed that it took so long to get to this point, but was really pleased that this was now going in the right direction.

- Cllr Hayward contacted Saul Hocking re the increase in dog fouling on the Greenway. Mr Hocking has given Cllr Hayward some signs to display to see if they will help.
- There is a Staying Well visit on 27 September in Derrington Village Hall for anyone in Derrington to attend.
- Cllr Hayward and Cllr Busby visited the Derrington play field and noticed it needs cutting. **Action: Clerk to check contract with SBC over how many cuts have been agreed.**
- Cllr Hayward received a letter from a resident asking if permission had been given over moving Right of Way number 3 (Cllr Hayward suggested it might be number 5) and the stile which provide access to the Greenway. **Clerk to send to SCC for them to review.**

Great Bridgeford

Councillor Price reported that the bus shelter project was completed on 10th September and a very good job has been made of it including planting shrubs on either side. The Parish Council made a big contribution to the scheme with the Chairman carrying out all the ground works, including supplying the shuttering and supplying and laying the hardcore, the Parish Council paying for the bus shelter and Councillor Mark Hodgkins fetching ready-made concrete for the base from EFC at Lawnhead and shovelling the concrete into the prepared base which involved three journeys. Grateful thanks are expressed to the Chairman and Councillor Hodgkins for the considerable amount of work they put into the project. Cllr Price suggested to the Village Hall Chairman that they have an official opening which he said they would consider. It is now the responsibility of the Parish Council to insure and maintain the bus shelter. **Action: Cllr Price to send the reinstatement cost to The Clerk so it can be added to the insurance**

The graffiti on the railway bridge at Great Bridgeford still there. **Action: Clerk to chase up.**

Cllr Price said it would be worthwhile pushing for the need to have permanent traffic lights at Little Bridgeford as the temporary ones have worked well there. They will potentially cost £100k. Cllr Hayward recalled that Cllr Pert mentioned there was potential for some HS2 funding to towards these.

Cllr Turnbull saw a post of Facebook page about an attempted burglary on Jasmine Road, followed by further attempted break in nearby where some damage was done in the garden. Cllr Turnbull wanted to make people aware.

Seighford:

Cllr Hodgkins commented that permanent speed watch signs are needed in Seighford to comply with current regulations. Cllr Price said they previously had the same issue in Great Bridgeford. **Action: Clerk to speak to Michelle Shaker.**

Seighford Civic Amenity visit this Saturday 24th November, so would like to publicise it as much as possible. Robert Eld to put on Seighford Cynics Page

8 18/09/23/8

Chairman's report:

- The Chairman thanked everyone involved with the bus shelter and said it was a great example of the community pulling together.
- The Chairman said he had recently helped with improving the surface of car park at Cooper Perry School.
- The Chairman recently met with local residents re footpath underneath the railway bridge in Derrington and has met with Cllr Rose to discuss problems at the Greenway
- A volunteer has painted the phone box and bus shelter in Derrington and it looks great.

9
18/09/23/9
Finance – Clerk

a) Bank reconciliation approved. Proposed by Cllr Price Seconded by Cllr Hayward. Unanimous

a) The Clerk presented an update on expenditure against the budget for 2023/2024

The accounts were approved for payment following a proposal by Cllr Hayward Seconded by Cllr Price. Unanimous

Payment list to be approved and signed						18-Sep-23
Chq number	Amount	VAT	TOTAL	Payee	Reason for payment	
1740	£ 206.20	£ -	£ 206.20	HMRC	HMRC payments owed	
1741	£ 239.94	£ 47.98	£ 287.92	Morral Play Services	quarterly playground inspections x 3 play areas Feb and May 23	
1742	£ 244.00	£ 48.80	£ 292.80	JRB Enterprise	payment for dog dispenser refill bags	
1743	£ 480.80	£ -	£ 480.80	Kelly Day	Salary for July 2023	
1743	£ 320.60	£ -	£ 320.60	Kelly Day	Salary for August 2023	
1744	£ 920.83	£ 184.17	£ 1,105.00	John Busby	Reimbursement for bus shelter, Newport Road, G Bridgeford	
TOTAL	£ 2,412.37	£ 280.95	£ 2,693.32			

10
18/09/23/10

To discuss actions and outcomes from July’s meeting

The Chairman said volunteers are needed to maintain The Greenway as it will help to reduce the risk of incidents by cyclists. Cllr Winnington said some people don’t want the vegetation back and would prefer it to go wild.

Asset Register – on-going. **Action: Clerk to provide Cllr Price with the password for Parish Online**

Parking in Seighford – meeting was held in July. One proposal was flashing warning signs and whether Parish Council would contribute to that. Cllr Price mentioned the 20mph initiative, but Cllr Winnington said SCC line is they don’t want to introduce them, so it splits opinion. Same problem at many schools. Cllr Busby would like to provide some assistance on this.

11
18/09/23/11

To discuss and approve the quote of 150+VAT from Dan Ingham of Rickerscote Livestock to cut the hedges at Derrington, Seighford and Great Bridgeford before March 2024. Proposed by Cllr Price. Seconded by Cllr Hayward. Unanimous. Need to check map of the areas that need cutting.

12
18/09/23/12

	<p>To approve the services of Black Rose Solutions to carry out the annual audit at a cost of £35 per hour plus VAT and travel from Penkrudge at 45p per mile. This will include an interim visit and has been capped at 4 hours work for the year. Proposed by Cllr Price. Seconded by Cllr Brown. Unanimous.</p>
13	<p>18/09/23/13</p> <p>Clerk to provide an update on new council email addresses Cease old system from 30th September and all councillors to use the new email address for official council business.</p>
14	<p>18/09/23/14</p> <p>Highways, Footpath & Playing Field matters</p> <p>1. To review playground inspection report system and subsequent actions</p> <p>Clerk to amend form to a traffic light system so councillors can highlight urgent and longer term needs. Then plan of action needs to be decided and date to be completed by. Also need follow-up plan from Alan Dymond reports in future.</p> <p>Derrington playing field – Cllr Hayward asked if we can seek approval to gain quotes for 2 pieces of equipment that have been damaged and potential use of wood chip instead of tiles. Action: Clerk to get some quotes for woodchip.</p> <p>The Chairman said he wanted to push for a play area in Seighford and is looking to speak to landowner to try to agree a short term lease on this. Michael Eld, said the estate has been waiting for a response from Cllr Price and the Parish Council on the further discussion of this, including the provision of affordable housing and improved play facilities. Mr Eld referred to November's meeting where the estate said it is waiting for the council to respond and engage with the estate owner over the playground. Mr Eld said this discussion has not happened and no one from the Parish Council has been in touch. He said that the Parish Council had said a steering group would be formed with immediate effect and this group would engage with the estate. The Chairman responded and said he, alongside Cllr Hayward and Cllr Hodkins, would set up the steering group. Mr Eld said he will send his email address to the chairman to discuss further. Mr Eld said the previous threat of compulsory purchase was unacceptable and asked for it to be minuted that it was in fact the council that did not engage with the land owner. Action: Chairman to set up steering group and arrange meeting with Mr Eld.</p> <p>There is an issue of vehicles going through the ford. It is not designed for traffic and there are alternative routes.</p>
15	<p>18/09/23/15</p> <p>Update on section 106 agreement in Seighford discussions with SBC</p> <p>The Chair and Cllr Price attended a meeting with Dean Piper on 14th August and Mr Piper was going to appoint a case officer. Nothing has been heard back yet. A MOP said to consider whether it was actually needed and whether it would just create unnecessary disruption for no reason. Cllr Price said it was for SBC to enforce this agreement and transfer the land to Seighford Parish Council. MOP (house owner) said it does go onto his boundary, but it wasn't his responsibility to change anything as this was done by the original owners.</p>

	<p>MOP (house owner) said he would provide benches, flowers as a gesture to the Parish Council. The residents have been amazing and the MOP thanked residents for being so welcoming.</p> <p>MOP said it sounds like Parish Council is pushing for case officer, based on what grounds and this isn't what the local residents want. The chair said he wants it resolved either way so a line can be drawn under it once and for all. Cllr Price said he doesn't understand why the land hasn't been handed back to the Parish Council. MOP said this is an untrue statement and boundaries don't have to be precise and can be shown in a general way up to 3 metres.</p>
16	<p>18/09/23/16</p> <p>To discuss parking options at Duddas Wood and Millennium Green</p> <p>On-going issue with residents of church lane over parking. Millennium Trust has created extra parking. The Chairman is proposing to move some of the hedge at the bottom of the playing field to create more parking for visitors to the Millennium Green.</p> <p>In order to do this, a change of use would need to be agreed by SBC. The Chair has sent an email to Ian Curran at SBC, who has forwarded it to the relevant department. Cllr Price said this is a protected playing field and cannot be touched. The Chair said he needs the support from other councillors to do this and Cllr Price said this shouldn't be taken any further forward.</p>
17	<p>18/09/23/17</p> <p>To provide an update on Seighford markets</p> <p>These have now ceased.</p>
18	<p>18/09/23/18</p> <p>Grants to be discussed:</p> <ul style="list-style-type: none"> • To discuss offering a grant to Cooper Perry Primary School PTA towards new iPads for the school • To discuss offering a grant to the Derrington Millennium Green towards a replacement gate at the Green (which was stolen) and for their support to the community <p>These will go onto the next agenda due to lack of supporting information.</p>
19	<p>18/09/23/19</p> <p>Updates from representatives from:</p> <ul style="list-style-type: none"> • Derrington Village Hall Committee (Cllr Allen) Nothing to report • Derrington Millennium Green Trust (Cllr Busby) Recent AGM. Biggest issue is a borehole and waiting for invoice, lots of online grants from visitors. One issue is a gate was stolen. Managed to create two more car parking spaces by moving an entrance. Every month they have a working party and happy to help Parish Council. • Cooper Perry Primary School Board of Governors (Cllr Hayward) Nothing to report.

	<ul style="list-style-type: none"> • Great Bridgeford Village Hall Committee (Cllr Turnbull) Held a horticulture open day in August which had a good attendance. After there was an auction which raised £289. On 14th October there is a litter pick. It was the 2nd anniversary of Community Speed Watch and recently welcomed 2 new volunteers. Arranging session on newly opened Whitgreave Lane. • Seighford Village Hall Committee (Cllr Brown) AGM on 2nd October, Dec 8 light up the village.
20	18/09/23/20 SPC news in Church Parish magazines: Copy date is the 15 th of each month but maybe bought forward by a month. Members to email the Clerk their contributions to the publications.
21	Next meeting: to agree items for the next meeting of Seighford Parish Council to be held on the 20 th November 2023 at Great Bridgeford Village Hall at 7.30pm.
21	The Chairman thanked members for their attendance and closed the meeting at 21.27

Approved