



SEIGHFORD PARISH COUNCIL

To the members of Seighford Parish Council:

You are hereby summoned to attend The Annual Meeting of Seighford Parish Council to be held at Great Bridgeford Village Hall on Monday 20th May 2024 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

AGENDA

1	To elect a Chairman and receive a signed Declaration of Acceptance of Office
2	To elect a Vice-Chairman and receive a signed Declaration of Acceptance of Office
3	To receive apologies and accept and record any reasons for absences
4	Declaration of interests: a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992 b) To note the receipt of any written requests for dispensation
5	Co-option: To the available vacancies in the Derrington and Great Bridgeford Wards
6	Public Open Forum: Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
Meeting of councillors only	
7	Updates from Borough/ County Councillors:
8	Parish Council Meeting held on 18 March 2024: a) To receive the draft minutes for approval as a correct record and sign b) Matters arising not covered elsewhere on the agenda c) To discuss actions and outcomes from previous meeting
9	To consider the applications for a grant towards the cost of maintenance of the churchyards at St Matthew's Church, Derrington and St Chad's, Seighford
10	Planning matters: To consider any planning applications received since the last meeting
11	Parish Councillors Report: Councillors to report on issues affecting their wards

12	Chairman's report:
13	Annual Parish Meeting 2024: a) To discuss action points from The Annual Parish Meeting on 15 th April 2023 b) To reflect on the Annual Parish Meeting c) Agree initial arrangements for 2025
14	To consider the best approach to remembering Gill Cox in recognition of her work to the Derrington community
15	To report on the progress made in respect of the transfer of the freehold interest with vacant possession, in the land at the Village Green, Seighford from Mr and Mrs P Simmons and Mr R Dixon to Seighford Parish Council
16	Highways, Footpath & Playing Field matters: <ul style="list-style-type: none"> • To provide an update on the proposed playing field in Seighford • To consider purchasing a replacement goal net for Derrington Playing Field • Condition of Parish Council notice board in Derrington • To consider what action is to be taken in respect of the disrepair of footway adjoining the A5013 Eccleshall Road, Great Bridgeford • To consider the outstanding works required at Derrington and Great Bridgeford children's playing fields • To consider the proposed cricket wicket project at Great Bridgeford children's playing field.
17	To appoint a councillor responsible for internal finance control in accordance with the Risk Assessment regulations
18	To discuss whether to pursue the foundation award for the Local Council Award Scheme
19	To appoint representatives to the following external organisations: a) Cooper Perry Primary School board of governors b) Derrington Village Hall Committee c) Seighford Village Hall Committee d) Great Bridgeford Village Hall Committee
20	To review and adopt council policies as below: a) Standing Orders b) Financial Regulations c) Risk Assessment d) Assets
21	Finance – Clerk: a) To approve bank reconciliation b) To receive an update on final expenditure against the budget for 2024/25 c) To approve accounts for payment
22	To discuss and agree SPC news in the two church parish magazines
	Next meeting: The next meeting of Seighford Parish Council will be held on Monday 15 th July 2024 at Seighford Village Hall
	Meeting Close