



SEIGHFORD PARISH COUNCIL

To the members of Seighford Parish Council:

You are hereby summoned to attend The Annual Meeting of Seighford Parish Council to be held at Great Bridgeford Village Hall on Monday 19th May 2025 starting at 7.30pm

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

AGENDA

1	To elect a Chairman and receive a signed Declaration of Acceptance of Office
2	To elect a Vice-Chairman and receive a signed Declaration of Acceptance of Office
3	To receive apologies and accept and record any reasons for absences
4	Declaration of interests: a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992 b) To note the receipt of any written requests for dispensation
6	Public Open Forum: Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
	Meeting of councillors only
7	Updates from Borough/ County Councillors:
8	Extraordinary Meeting held on Thursday 17th April 2025 a) To receive the draft minutes for approval as a correct record and sign b) Matters arising not covered elsewhere on the agenda c) To discuss actions and outcomes from previous meeting
9	To consider the applications for a grant towards the cost of maintenance of the churchyards at St Matthew's Church, Derrington and St Chad's, Seighford
10	Planning matters: To consider any planning applications received since the last meeting
11	Parish Councillors Report: Councillors to report on issues affecting their wards
12	Chairman's report:
13	Highways, Footpath & Playing Field matters:

	<ul style="list-style-type: none"> • To provide an update on discussions with the Landlord over the Seighford Playfield. • To provide an update on arrangement for Cooper Perry Primary School to use the football field. • To consider options for improving security at the access gates to the three playing fields. • To discuss and condition and accessibility of footpaths 20 and 34 and next steps. • To consider potential improvements and the installation of additional play equipment across the three playing fields. • To discuss further speed control measures in Seighford. • To discuss concerns relating to the previous playground inspection company.
14	To consider community concerns regarding recent fires in Derrington
15	To appoint representatives to the following external organisations: <ul style="list-style-type: none"> a) Cooper Perry Primary School board of governors b) Derrington Village Hall Committee c) Seighford Village Hall Committee d) Great Bridgeford Village Hall Committee
16	Policy Review: To review and, if appropriate, approve the following council policies: <ul style="list-style-type: none"> a) Standing Orders b) Financial Regulations c) Risk Assessment d) Asset Register e) Information, Data Protection, IT and Email Use Policy
17	Finance – Clerk: <ul style="list-style-type: none"> a) To approve bank reconciliation b) To receive an update on final expenditure against the budget for 2024/25 c) To approve accounts for payment
18	Personnel: To receive an update on the proposed payback clause in relation to the Clerk undertaking the CiLCA qualification.
19	To discuss and agree SPC news in the two church parish magazines
	Next meeting: The next meeting of Seighford Parish Council will be held on Monday 21st July 2025 at Seighford Village Hall.
	Meeting Close