



SEIGHFORD PARISH COUNCIL

To the members of Seighford Parish Council:

You are hereby summoned to attend The Meeting of Seighford Parish Council to be held at Derrington Village Hall on Monday 15th September 2025 starting at 7.30pm.

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

AGENDA

1	To receive apologies and accept and record any reasons for absences
2	Declaration of interests: a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992. b) To note the receipt of any written requests for dispensation.
3	Time allocated: 10 mins (7:40) Public Open Forum: Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
4	Time allocated: 5 mins (7:45) Updates from Borough/ County Councillors
MEETING OF COUNCILLORS ONLY	
5	Time allocated: 5 mins (7:50) Parish Council Meeting held on 21st July 2025 a) To receive the draft minutes for approval as a correct record and sign. b) Matters arising not covered elsewhere on the agenda. c) To discuss actions and outcomes from previous meeting.
6	Time allocated: 5 mins (7:55) Planning matters: To raise awareness and discuss any comments or feedback on the Local Validation Criteria consultation. Deadline 17 th October 2025. Local Validation Criteria - Consultation Stafford Borough Council
7	Time allocated: 10 mins (8:05) Parish Councillors Report: Councillors to report on issues affecting their wards.
8	Time allocated: 5 mins (8:10) Chairman's report:
9	Time allocated: 15 mins (8:25) Highways and Footpaths: a) To discuss repeated problems with the speeding cyclists on the Greenway and the removal and damage of official signage. b) To provide an update on the Health and Well Being Project for footpaths in the Parish of Seighford.

	c) To discuss issues on and around Dale Lane, Haughton
10	<p>Time allocated: 10 mins (8:35)</p> <p>Playing Field matters:</p> <p>a) Provide an update on recent playground inspections and any maintenance work required on the three play fields.</p> <p>b) To discuss the outcome of the tree health and safety survey across the three playfields.</p> <p>c) To discuss solutions to improve fencing around the Seighford playfield.</p>
11	<p>Time allocated: 5 mins (8:40)</p> <p>Derrington councillors to provide an update on the Derrington asset list ready for approval.</p>
12	<p>Time allocated: 5 mins (8:45)</p> <p>To discuss taking out extended warranty on the Evolis speed device at Eccleshall Road, Great Bridgeford at a cost of £199 per year, plus VAT.</p>
13	<p>Time allocated: 10 mins (8:55)</p> <p>Digital matters:</p> <p>a) Clerk to provide an update on research into.gov.uk domain, email and website recommended by NALC SAPP Practitioners' Guide, 2025.</p> <p>b) To discuss potential IT training session/s to improve use and accessibility of Netwise.</p>
14	<p>Time allocated: 10 mins (9:05)</p> <p>Clerk Reports and Finance:</p> <p>a) To approve bank reconciliation.</p> <p>b) To receive an update on expenditure against the budget for 2025/26.</p> <p>c) To approve accounts for payment.</p> <p>d) To approve new Standing Order policy in line with NALC model regulations.</p> <p>e) To approve updated risk assessment.</p>
15	<p>Time allocated: 5 mins (9:10)</p> <p>To approve dates and locations for all 2026 parish council meetings.</p>
16	<p>Time allocated: 5 mins (9:15)</p> <p>Staffordshire Parish Councils Annual General Meeting on 24th November 2025 at Uttoxeter Town Hall – voting rights.</p>
17	<p>Staffing Matters:</p> <p>Councillors to note NALC local government pay awards agreed on 24th July, backdated from April 2025.</p>
18	<p>Time allocated: 5 mins (9:20)</p> <p>Updates from Community Committee representatives:</p>
19	To review continued use of AI to produce summaries of minutes suitable for the two church parish magazines
	Next meeting: The next meeting of Seighford Parish Council will be held on Monday 17 th November 2025 at Great Bridgeford Village Hall
	Meeting Close