



SEIGHFORD PARISH COUNCIL

To the members of Seighford Parish Council:

You are hereby summoned to attend The Meeting of Seighford Parish Council to be held at Great Bridgeford Village Hall on Monday 17th November 2025 starting at 7.30pm.

The public and the press are cordially invited to be present but may be excluded from any item the council decides should be treated as confidential.

Kelly Day Clerk & RFO: Tel: 07931 167 081 E-mail: clerk@seighford-pc.org.uk

AGENDA

1	To receive apologies and accept and record any reasons for absences
2	Declaration of interests: a) To declare any personal, pecuniary or disclosable interests in accordance with the Code of Conduct and any possible contraventions under s 106 of the LGFA 1992. b) To note the receipt of any written requests for dispensation.
3	Time allocated: 10 mins (7:40) Public Open Forum: Maximum time available 10 minutes enabling residents to ask questions or raise issues of concern with each participant limited to three minutes.
4	Time allocated: 5 mins (7:45) Updates from Borough/ County Councillors
	MEETING OF COUNCILLORS ONLY
5	Time allocated: 5 mins (7:50) Extraordinary Parish Council Meeting held on 20th October 2025 a) To receive the draft minutes for approval as a correct record and sign. b) Matters arising not covered elsewhere on the agenda. c) To discuss actions and outcomes from previous meeting.
6	Time allocated: 5 mins (7:55) Planning matters: Planning Application ref:25/41300/HOU at Bottom Orchard, Newport Road, Great Bridgeford. First floor side extension. Deadline 26 th November 2025.
7	Time allocated: 10 mins (8:05) Parish Councillors Report: Councillors to report on issues affecting their wards.
8	Time allocated: 5 mins (8:10) Chairman's report:
9	Time allocated: 10 mins (8:20) Highways and Footpaths: To discuss the change.org petition entitled "Create a safe place for dog walkers in Great Bridgeford."

10	Time allocated: 10 mins (8:30) Playing Field matters: a) To approve quote for arboriculturist to conduct work on trees recommended in recent tree survey report and discuss outcome of email to Seighford Settled Estates regarding them carrying out the required work on the kickabout field. b) To approve quote for maintenance contractor to conduct the recommended work on the play equipment in the three playfields.
11	Time allocated: 5 mins (8:35) Derrington councillors to provide an update on the Derrington asset list ready for approval.
12	Time allocated: 5 mins (8:40) Discussion and approval of quotes for the 2025 grass and hedge cutting season in all three wards.
13	Time allocated: 5 mins (8:45) Discuss and approve any civic amenity visits in 2026 at a cost of £122 per site, per visit.
14	Time allocated: 5 mins (8:50) Digital matters: a) Clerk to provide an update on research into.gov.uk domain, email and website recommended by NALC SAPP Practitioners' Guide, 2025. b) To discuss potential IT training session/s to improve use and accessibility of Netwise.
15	Time allocated: 10 mins (9:00) Clerk Reports and Finance: a) To approve bank reconciliation. b) To receive an update on expenditure against the budget for 2025/26. c) To approve accounts for payment. d) To approve Standing Order policy in line with NALC model regulations. e) To provide an update on the risk assessment. f) To approve amount to transfer to CCLA investment fund from Lloyds current account. g) To discuss project proposals and the precept for 2026/27.
16	Time allocated: 5 mins (9:10) To discuss purchasing life-saving equipment for millennium green pond
17	Time allocated: Staffing Matters: N/A
18	Time allocated: 5 mins (9:05) Updates from Community Committee representatives:
	Next meeting: The next meeting of Seighford Parish Council will be held on Monday 19th January 2026 at Great Bridgeford Village Hall.
	Meeting Close

Kelly Day – Clerk to the council

10/11/2025